

Learning together, succeeding together



Snettisham Primary School

School Road

Snettisham

Norfolk

PE31 7LT

TEL: 01485 541274

office@snettishamprimary.co.uk

www.snettisham-primary.co.uk

22nd February 2023

Birch Class Duxford Imperial War Museum Visit on 21st March 2023

Dear Parent/Guardian

We are pleased to tell you that a curriculum trip has been arranged for Birch Class to visit Duxford Imperial War Museum.

Children will need to arrive at school at 8:15am as the coach will depart promptly at 8:30am. We expect the children to return at approximately 4pm, this will depend on traffic and we will update you on their journey home if we think the children will be any later than 4pm.

Children will need to wear school uniform with comfortable shoes and have a suitable coat, they will also need to bring a packed lunch with a snack and drinks for the day.

The cost of the trip is £19.50 per student.

If you would like for your son/daughter to take part in this trip, please complete and return the attached permission slip.

A medical consent form will need to be completed on your child's ParentPay account along with payment of your initial deposit. Your child's place will **not** be secured until you have returned the reply slip below and completed a medical consent form online.

If assistance is required with the cost of this visit, please contact the school to obtain an application form for the schools learner support fund. If insufficient contributions are raised to fund this trip, the school reserves the right to cancel this excursion.

Further remittance advice is available within the schools charging and remittance policy available on the school website and parents are encouraged to refer to this.

Yours sincerely,

Louise Jackson.
Executive Headteacher.

Executive Headteacher
Ms L. Jackson

Deputy Headteacher
Mrs E. Hunt

Assistant Headteacher
Mrs C. Enters

 West Norfolk Academies Trust



Payment Plan

We appreciate that there is a significant cost to this trip, in an attempt to make this as accessible as possible, we have arranged for the following instalment plan to be available:

Date due	Amount	Balance due
28.02.23	10.00	9.50
20.03.23	9.50	0.00

If you would like to take the opportunity to pay by instalments please ensure that your instalment has been paid by the due date, a missed payment could lead to the trip being withdrawn.

While every effort has been made to ensure that the cost of this trip is accurately reflected in the price quoted, the school does reserve the right to amend costs or withdraw the trip should there be insufficient uptake in student numbers, or insufficient voluntary contributions received

In the event your child is unable to attend or you subsequently fail to make any payments, any instalments paid to date will be non-refundable* (unless a suitable replacement can be found to take your child's place).

*Except in the event of a medical condition preventing participation. In these circumstances a claim should be made to the schools travel insurer, please contact the school directly and they will assist with your claim (please note confirmation from your doctor will be required).

✂.....

Please return completed trip forms by Monday 6th March

**Duxford Visit
21st March 2023**

Pupil Name:.....

I confirm my child can attend.

I will arrange for payment of £19.50 to be paid via ParentPay in accordance with the above instalment plan.

I understand that should my child be unable to attend this trip the deposit will be non-refundable.

Where contributions for a trip are via an agreed instalment plan, I acknowledge that I will only be refunded if a suitable replacement can be found to take my child's place.

Signature..... Date.....

Executive Headteacher
Ms L. Jackson

Deputy Headteacher
Mrs E. Hunt

Assistant Headteacher
Mrs C. Enters

 West Norfolk Academies Trust

