



Friends of Snettisham Primary School Committee Meeting Minutes:

A.G.M Meeting Friday 12th October 2018, 3:15pm, Halls Room

Attendees: AMW (Chair), DR (Vice Chair), DW (Treasurer), NT (Secretary), EH (President), JR, CR, KP, RC, ZW, NW, AG, NT, LG, KK

Meeting started 3.15pm

Agenda Item	Notes	Action
Apologies	LJ (Executive Head), RF, KG, CM, HB, GM, JM	
Chairman's report	AMW thanked all present for their support over her last year as chair. She also expressed that it had been another busy year with the friends paying for a lot of various items coaches for trips, hiring of highline.	No further action
Treasures report	DW passed around to all present a copy of accounts. He was very pleased to announce that in all the years that he had been involved in the Friends the accounts are very healthy.	No further action
New Fundraising Target	EH – asked why have 2 separate accounts? DW – explained that savings account is for money that is set aside for certain things the mini gear money is for a multi – sports wall.	No further action
Election of new committee officers	AMW, DR, NT, DW all stepped down. Chair person – DR nominated AMW 2 nd RC Vice chair – AMW nominated DR 2 nd KP Treasurer – KP nominated DW 2 nd NT Secretary – AMW nominated RC 2 nd DR President – EH (no election needed)	No further action
Constitution	DW advised that an amendment to our constitution under section 7. Accounting (i) the financial year will commence on 1 st October change that date due to bank statements not delivered monthly. Recommended new date 1 st November	AMW change constitution Sign & file.
Questions	Eh asked DW why Friends have 2 separate accounts DW explained that savings account is for money that is set aside for certain things (mini gear money – multi-sports wall) Everyone agreed that having 2 separate accounts was a great way for us and has worked well for years.	No further action
	AG explained that he will report back to gov's as he was present at the AGM	
Date of Next Meetings:	Friday 12th October, 3.35pm, Halls Room	

Meeting finished: 3.35pm